

2/9/2009



**NORTH PLAINS CHAMBER OF COMMERCE
12TH ANNUAL
ELEPHANT GARLIC FESTIVAL
AUGUST 7th, 8th, 9th 2009**

Dear Food Vendor,

I would like to thank you for your application for the World's 12th Annual Elephant Garlic Festival, sponsored by the North Plains Chamber of Commerce. We look forward to seeing previous vendors as well as those of you who are new to this year's event.

Each vendor will be notified if they have been accepted in to the festival. Each accepted vendor will also be given a copy of the Festival Rules and Regulations, for each person to read before the event starts. Please remember to bring your Festival Rules and Regulations with you to the event. Space is limited, so the earlier you apply, the better chance you will have to be accepted.

Booth set up is on Thursday, August 6th from 9:00am – 9:00pm

PLEASE RETURN YOUR APPLICATION PRIOR TO April 1, 2009.

If you have any questions, please call (503)647-2619.

Thank you,

Patti Burns
Food Vendor Coordinator

**NORTH PLAINS CHAMBER OF COMMERCE
12th ANNUAL
ELEPHANT GARLIC FESTIVAL**

**FRIDAY AUGUST 7, 2009– 12:00 Noon to 11 PM
SATURDAY AUGUST 8, 2009 - 10AM to 11 PM
SUNDAY, AUGUST 9, 2009 - 10AM to 6 PM**

ALL FOOD BOOTHS MUST ADVERTISE AND SELL AT LEAST ONE ELEPHANT GARLIC ITEM.

Failure to comply with this rule will result in expulsion from the festival with forfeiture of all fees!!

All food booths must be open and selling food during all festival hours on Friday, Saturday and Sunday. All set-ups must

Be completed and open for business on **FRIDAY AT 12:00 noon. Absolutely no booth set up during festival hours.**

Tear down will be allowed only after the 6:00pm closing on Sunday. INITIALS _____

FOOD BOOTHS MUST COMPLY WITH ALL HEALTH DEPARTMENT RULES AND REGULATIONS. (ALL FOOD VENDORS MUST HAVE FOOD HANDLERS CARD ON SITE) **ALL FOOD IS TO BE SOLD AT BOOTHS ONLY. VENDORS ARE NOT ALLOWED TO SELL ELSE WHERE ON FESTIVAL GROUNDS. INITIALS _____**

WE THE CHAMBER WILL PROVIDE:

- *20AMPS OF 110 ELECTRICITY, MORE AT ADDITIONAL COST IF NEEDED AT \$20.00 PER OUTLET
- *WATER AND WASTE WATER DISPOSAL, CENTRALLY LOCATED
- *LIMITED NIGHT LIGHTING
- *BOTTLED WATER FOR YOU TO RESALE. **INITIALS _____**

YOU PROVIDE:

- ***ELECTRICAL CORDS AND WATER HOSES: EXTENTION CORDS MUST BE COMMERCIAL GRADE**
- *ATTRACTIVE BOOTH AND SIGNAGE
- *TRASH RECEPTACLES
- *REFRIGERATED STORAGE LIMITED TO TWO APPLIANCES **INITIALS _____**
- *EACH VENDOR IS RESPONSIBLE FOR OBTAINING THERE OWN WASHINGTON COUNTY HEALTH DEPARTMENT TEMPORARY RESTAURANT APPLICATION. **INITIALS _____**

EACH VENDOR MUST SUBMIT A CERTIFICATE OF INSURANCE LIABILITY NAMING *THE ELEPHANT GARLIC FESTIVAL, *THE CITY OF NORTH PLAINS, *AND THE NORTH PLAINS CHAMBER OF COMMERCE AND* BOARD OF DIRECTORS AS ADDITIONAL INSURED. INITIALS _____

PLEASE RETURN BY APRIL 1, 2009

1. COMPLETED COPY OF THE APPLICATION
2. CERTIFICATE OF INSURANCE LIABILITY NAMING THE ABOVE ON CERTIFICATE
3. A CHECK FOR THE BOOTH FEE, & CLEANUP FEE (COPY OF IRS-TAX EXEMPT STATUS FORM FOR NON-PROFITS)
4. **SIGNED RELEASE AND INDEMNITY AGREEMENT. PLEASE SIGN YOUR INTIALS AT THE END OF EACH PARAGRAPH, AFTER IT HAS BEEN READ.**

BOOTH FEES AND INFORMATION:

EACH VENDOR IS RESPONSIBLIE FOR OBTAINING A WASHINGTON COUNTY TEMPORARY HEALTH PERMIT.

NOTE: ALL FOOD BOOTHS REQUIRE A \$250.00 CLEAN UP FEE. CLEAN UP FEE WILL BE REFUNDED AND MAILED DIRECTLY TO YOU IF BOOTH IS LEFT CLEAN.

- 1. COMMERCIAL FOOD VENDORS:** \$250.00 PER 10 X 10 BOOTH, WITH 20amps ELECTRICAL POWER OR \$400.00 PER 10 X 20 BOOTH, WITH 40amps ELECTRICAL POWER.
- 2. NON-PROFIT FOOD VENDORS:** \$150.00 PER 10 X 10 BOOTH, WITH 20amps ELECTRICAL POWER OR \$175.00 PER 10 X 20 BOOTH, WITH 40amps ELECTRICAL POWER.

PLEASE COMPLETE THIS APPLICATION IN FULL, AND *RETURN WITH BOOTH FEE,* REFUNDABLE CLEAN UP FEE, *SIGNED RELEASE AND INDEMNITY WAIVER, *HEALTH DEPARTMENT PERMIT AND *CERTIFICATE OF INSURANCE LIABILITY BY April 1ST. 2009. INCOMPLETE PACKETS WILL CAUSE A DELAY IN APPROVING YOUR APPLICATION.

NAME OF BUSINESS OR ORGANIZATION: _____
 BOOTH NAME: _____
 CONTACT PERSON: _____
 MAILING ADDRESS: _____
 TELEPHONE NUMBERS: DAY AND EVENING: _____ CELL: _____
 E- MAIL ADDRESS: _____

MENU ITEMS: PLEASE LIST ALL FOOD ITEMS TO BE SOLD, INCLUDING ELEPHANT GARLIC ITEMS. PLEASE NOTE: ALL BOTTLED WATER MUST BE THE PRODUCT OF THE CHAMBER. PRODUCT TO BE SOLD AT A PRE-SET PRICE.

SPACE REQUIREMENTS: WE ARE LIMITED IN SPACE AND NEED TO KNOW WHAT SIZE AREA YOUR BOOTH OR TRAILER WILL REQUIRE. Please give us a description of your booth including all dimensions, and any other special conditions you might require (photo's if possible)

A list of all your appliances and the number of amps each appliance requires must be listed below. These will be the only one allowed at the festival. Each vendor will be inspected to be sure the number of amps you have specified on this application are being used. If you have a whisper quiet generator, it can be used.

Appliance _____	# of amps _____	Appliance _____	# of amps _____
Appliance _____	# of amps _____	Appliance _____	# of amps _____
Appliance _____	# of amps _____	Appliance _____	# of amps _____

RETURN TO: ELEPHANT GARLIC FESTIVAL FOOD COORDINATOR
P.O. BOX 152
NORTH PLAINS, OREGON 97133

**FOOD VENDOR APPLICATION
RELEASE AND INDEMNITY AGREEMENT**

AS A VENDOR IN THE 2009 ELEPHANT GARLIC FESTIVAL, I AGREE TO HOLD THE CITY OF NORTH PLAINS, THE NORTH PLAINS CHAMBER OF COMMERCE, (HEREINAFTER REFERRED TO AS THE CHAMBER), THE ELEPHANT GARLIC FESTIVAL ORGANIZERS, (HEREINAFTER REFERRED TO AS THE FESTIVAL), THE PROPERTY OWNERS, THEIR AGENTS, OFFICERS, THE BOARD OF DIRECTORS, EMPLOYEES AND/OR VOLUNTEERS HARMLESS AND FREE FROM LIABILITY FOR INJURY TO, OR PROPERTY DAMAGE OF THE VENDOR, HIS AGENTS, EMPLOYEES OR THIRD PERSONS IN OR ON THE PREMISES OF THE ELEPHANT GARLIC FESTIVAL. I ACKNOWLEDGE THE CHAMBER, FESTIVAL, OR PROPERTY OWNERS WILL NOT PROVIDE DAMAGE INSURANCE AT THIS EVENT, I AGREE TO PROVIDE MY OWN THEFT AND DAMAGE INSURANCE FOR PROPERTY ON DISPLAY AND EQUIPMENT IN USE.

THE ELEPHANT GARLIC FESTIVAL AND THE NORTH PLAINS CHAMBER OF COMMERCE AND THEIR AGENTS AND ASSIGNEES ASSUME NO RESPONSIBILITY OR LIABILITY FOR INJURY OR DAMAGE, OR LIABILITY TO PERSONS OR PROPERTY SUSTAINED BY REASON OF PRESENCE OF THE VENDOR AT THE ELEPHANT GARLIC FESTIVAL OR ANY PORTION THEREOF IN AUGUST 2009.

I HEREBY ACKNOWLEDGE THAT I AM ELIGIBLE TO PARTICIPATE IN THE ELEPHANT GARLIC FESTIVAL AND HAVE READ AND AGREE TO COMPLY WITH THE ESTABLISHED RULES. I FURTHER UNDERSTAND THAT THE FESTIVAL MAY REVOKE SUCH AUTHORIZATION AT ANY TIME FOR VIOLATION OF THOSE RULES OR OTHER ACTIONS WHICH DO NOT CONFORM TO THE BOARD POLICY.

AUTHORIZED VENDOR SIGNATURE:

DATE: _____

HAVE FUN VENDORS!!!!!!!!!!!!!!